

Government of Orissa
Finance Department

No.SS-II-2/88 5727(13) /F.,

Shri B.L. Patnaik, I.A.S.,
Joint Secretary to Government.

To

All Collectors.

Sub: Appointment of Agents under M.P.K.B.Y. Scheme.

Bhubaneswar, the 15 February, 1988.

Sir,

I am directed to say that with to Regional Director, National Savings (Government of India) was the appointing authority for M.P.K.B.Y. Agents. Government of India, Ministry of Finance (Department of Economic Affairs) in their letter No.F.1 (1) NS/71-Vol.II dt.4.6.73 had authorised Collectors of the districts for appointing Agents under the scheme. This was not given effect to as yet. In order to spread the net work of this agency system, in pursuance of the above decision of Government of India, it has been decided to authorise Collectors to appoint prospective ladies as Agents under M.P.K.B.Y scheme henceforth.

A copy of the Executive Instructions detailing the procedure for appointment of Agents is enclosed.

Copies of the required forms as indicated below necessary for appointment of Agents are also enclosed.

- (a) Application form for appointment of authorised Agents (For an Institution/Organisation – Form ASLAAS-1 (A)
- (b) Application for an Individual for appointment as authorised Agents – Form ASLAAS-1 (B).
- (c) Advice of approval of appointment – Form – ASLAAS (2)
- (d) Agreement Form – ASLAAS (3)
- (e) Form of Agreement (Personal Sureties) Form – ASLAAS (3A)
- (f) Certificate of Authority – Form ASLAAS-4

Steps are being taken to print the above forms and to supply you as early as possible. For the present the forms may be collected from Office of the Regional Director, National Savings, Cuttack or Deputy Regional Director, National Savings concerned and may be utilised with necessary modifications as in the enclosed forms.

The District Small Savings Officer will pick up prospective candidates and will recommend to the Collector for appointment of Agents under MPKBY. Similarly, the Small Savings Officer posted at the Sub-Divisions will recommend the names of the Agents to the S.D.Os. who in turn will recommend the same to the Collector for final appointment.

Besides, appointing ladies as Agents, efforts should be taken to appoint women organisation as authorised agent under the scheme in its Corporate capacity to secure sizeable investment.

Among others, the following aspects are to be ensured.

1. No Central/State Government employee should be appointed as Agent.
2. Near relatives of Postal or National Savings Organisation and Small Savings Organisation officials are not to be appointed as Agent.
3. It is necessary for the appointing authority to make arrangements for keeping the agency documents like applications, agreement, certificate of authority etc. in safe custody.
4. All applications against which appointments have been made should be serially numbered, date-wise.
5. The Agreement executed by the Agent Organisation/Agent leader should not be filed with the application for their appointments but should be kept separately in same numerical sequence as the applications in order to avoid the possibility of loss of both the documents simultaneously.
6. Cross reference giving the page no. of application and relevant agreement should be given on both the documents to facilitate the trace thereof. The foils of the certificate of authority meant for the post office should be promptly sent to the same. Similarly, whenever an agency is terminated, it should be promptly intimated to the Post Office concerned.
7. In order to avoid duplicity, copy of the Appointment order should be immediately transmitted to the Regional Director, National Savings, Cuttack with copy to concerned Deputy Regional Director, National Savings and District Small Savings Officer (National Savings).

I would therefore request you to kindly issue necessary instructions to the concerned District Small Savings Officers/Small Savings Officers to take steps to appoint resourceful and energetic ladies as Agents under the scheme. A report indicating the No. of Agents appointed in a particular month in the district may be sent to this Department.

Yours faithfully,
Sd/- Dated 15.02.88

Joint Secretary to Government.

Memo No. 5728(63)/F., Dated 15.02.88

Copy with copy of enclosures forwarded to all Revenue Divisional Commissioners/All Sub-Divisional Officers/Post Master General, Orissa Circle, ;Bhubaneswar/National Savings Commissioner,12, Seminary Hills, Nagpur-440006/Regional Director, National Savings, Government of India, Haripur Road, Cuttack for information.

Sd/- Dated 15.02.88
Joint Secretary to Government.

Memo No. 5729(67)/F., Dated 15.02.88

Copy with copy of enclosures forwarded to All District Small Savings Officer/Small Savings Officers for information and necessary action.

Sd/- Dated 15.02.88
Joint Secretary to Government.

**Execute instructions relating to the Mahila
Pradhan Kshetriya Bachat Yojana**

.....

- (i) The scheme MPKBY (for merely named as Area Savings Leaders Authorised Agency System) has been introduced by Government of India with effect from 1.4.72.
- (ii) The objectives of the MPKBY Scheme are as follows :-
 - (a) To canvass among (i) House Wives, (ii) People in various trades/professions, (iii) Self-employed persons such as Taxi and Rickshaw drivers, vegetable and fruit venders etc.
 - (b) To educate house wives in family budgeting.
 - (c) To raise resources for financing development and defence of the Country.
- (iii) The following instructions are issued for guidance of the Collectors.

2. Eligibility :-

(i) An Organisation/Institution(hereinafter called Agent Organisation) doing Social, religious, Educational, recreational or Charitable work (e.g. a Mahila Mandal, Residents Welfare Society, Satsang Mandal, Vidyarathi Parishad, Service, Professional or Trade Association etc.) irrespective of whether it is registered or not, shall be appointed as Authorised Agent under this scheme in it's Corporate Capacity, if it is considered suitable and recommended in writing by Small Savings Officer/District Small Savings Officer of the area for such appointment.

(ii) An individual woman (hereinafter called "Agent Leader") who being a resident of locality is desirous of being appointed as Authorised Agent Leader under this Scheme to canvass the households in that locality and is recommended for such appointment by the Small Savings Officer/District Small Savings Officer of that area.

3. Application for Appointment :-

(a) The application from the Agent Organisation will be in the prescribed form (Annexure-I.A). Provisions have been made for addition of authorised workers at any time, after the appointment of the Agent-Organisation and also for cancellation of the Certificate (s) of Authority of one or more of the authorised workers. Ordinarily, An agent organisation shall have more than six of its workers authorised to work for it. An Agents-Organisation which is not registered will, however, be authorised to operate through not more than three workers only. (b) The appointing authority shall inform the applicant organisation/institution/individual agent leader about its/her approval for appointment in Form (No. Annexure-II). (c) Individual Woman Agent Leader will apply in Form (No. Annexure-IV).

4. Security :-

(a) A Security of Rs.500/- shall be furnished by the agent organisation/agent leader in the shape of 6-year National Savings Certificate duly pledged to the President of India in his official capacity.

(b) An unregistered organisation/institution shall, however, furnish a cash security of Rs.500/- (Rupees five hundred) only. This security will be deposited at a Treasury and the receipted Treasury Challan forwarded to the Appointing Authority with the Agreement. (Government of India) of the area concerned shall not act as Appointing authority for the individuals who furnish personal surities.

(b) Issuing Authority:-

Regional Director, National Savings, (Government of India) Haripur Road, Cuttack shall be the Issuing Authority. In the absence of the Regional Director, National Savings (Government of India) the acting Regional Director, National Savings (Government of India) will act as Issuing authority, Deputy Regional, Director, National Savings (Government of India) shall also act as the Issuing Authority.

(c) Deposit Receiving Authority :-

The Post Office indicated in the Certificate of Authority.

(d) Checking Authority:-

District Small Savings Officers/(Government of Orissa) District Savings Officers(Government of India.

(e) Supervisory Authority :-

Deputy Regional Director, National Savings, Government of India of the respective area.

(f) Paying Authority :-

Regional Director/Deputy Regional Director (Government of India), Haripur Road, Cuttack.

5. As regards Issue and Checking of Receipts books, depositing of money by Agents in Post Offices, Payment of Commission time limits for transactions, loss of certificate of Authority or Receipt Book, termination of agency and terms and conditions of agency etc. The instructions laid down by the Government of India under the M.P.K.B.Y shall apply wholly to the agents appointed by the State Govt. Authorities acting as Appointing Authorities.